



Statement of Comparability for university degrees from Turkey

This guide provides information on the application for a Statement of Comparability at the Central Office for Foreign Education (ZAB).

Application – step by step

1. Make sure that the ZAB can issue a Statement of Comparability for your type of degree (see following page).
2. Fill out the application form on the ZAB website.
3. Print out the application form.
4. Sign the application form.
5. Compile the documents that are required for your Statement of Comparability – our checklist will help you.
6. Send your application form along with the documents to the ZAB address on the front page of the application form by post.

Please note

Please **do not submit original documents**. Please only send photocopies. Whether documents need to be certified or translated is indicated in the checklist.

- regular photocopy – fotokopi (a photocopy which you can make yourself)
- certified photocopy – tasdikli suret (a photocopy certified by a notary public or public authority)

We will return your documents to you together with the Statement of Comparability. We assume no liability for unsolicited original documents.

Further information on certified photocopies and translations can be found on the ZAB website.

Please consider the environment and do not submit **folders or plastic sheet protectors**.

Which degrees can a Statement of Comparability be issued for?

A Statement of Comparability can be issued for the following degrees

- Lisans
- Yüksek Lisans
- Doktora

A Statement of Comparability cannot be issued for the following degrees

- Military degrees (örn. Subay Diploması)
- Certificates (örn. Sertifikalar, Kurs Belgeleri)
With the exception of a "Formasyon" degree in combination with a Lisans degree.

The following degrees are below the bachelor's degree level

The following degrees do not correspond to a German bachelor's degree. Although the ZAB can issue a Statement of Comparability, the degrees will be assessed as below the bachelor's degree level in Germany.

- Ön Lisans (this degree corresponds with a graduation certificate of a German vocational/technical school)

Checklist

This checklist helps you compile the required documents. You do not need to submit it with your application.

These documents are required for a Statement of Comparability

- Application form with your signature
- Official diploma (Diploma) in Turkish as a certified photocopy
- Transcript of records (Transkript / Not Dökümü Belgesi) for the entire degree program or Diploma Supplement (Diploma Eki) in the original language as a certified photocopy

The academic degree you were awarded (Ön Lisans, Lisans, Yüksek Lisans, or Doktora) has to be stated on the official diploma or transcript of records. If it is not stated, please submit a certificate from your university confirming the academic degree you were awarded.

Diplomanızın veya Transkriptinizin üzerinde kazanılan akademik derece (Ön Lisans, Lisans, Yüksek Lisans veya Doktora) belirtilmiş olmalıdır. Diploma veya Transkriptte kazanılan akademik derece belirtilmiyorsa mezun olduğunuz Üniversite tarafından

verilmiş, kazandığınız akademik dereceyi gösterir bir teyit yazısını ayrıca göndermeniz gerekmektedir.

- Graduation certificate issued by the Turkish Council of Higher Education (Barkodlu YÖK Mezun Belgesi) as a regular photocopy; you can obtain this certificate on e-Devlet
- Secondary school graduation certificate (örn. Lise Diploması) as a regular photocopy
- Identity document (Pasaport veya nüfus cüzdanı) as a regular photocopy

Please do not submit translations of your documents (Tercüme gerekmemektedir).

These documents are required only if the following applies to you

Did you obtain any previous degrees?

The ZAB needs documents regarding your entire time in higher education. For example, if you need an evaluation of a master's degree, you have to submit the documents regarding your bachelor's degree, too.

- Official diplomas (Diploma) of all previous degrees in the original language(s) as regular photocopies
- Transcripts of records or Diploma Supplements of all previous degrees in the original language(s) as regular photocopies

Did you transfer credits from another degree program, vocational training, or other qualifications?

If you, for instance, transferred to another university, you have to submit the transcript of records of the previous university, too.

- Proof of the transferred credits as a regular photocopy

Has your name changed since your diploma was issued (e.g. through marriage)?

- Official proof of name change (e.g. marriage certificate) as a regular photocopy

Are you a recognized refugee or asylum seeker?

It may be necessary for the ZAB to check the authenticity of your documents. For this purpose, we may have to obtain information from the relevant institutions in your home country. If you do not agree to this, we will require:

- Refugee ID or asylum notice as a regular photocopy

Do you need the Statement of Comparability for a Blue Card application?

- Employment contract or written confirmation of employment from the employer as a regular photocopy

Additional documents & information

If we need additional documents or information to evaluate your degree, we will contact you by email. Please check your email regularly.

We are looking forward to your application

If you have any questions, please consult the ZAB website or contact our support team.